



CAREER OPPORTUNITY

JOB TITLE: ART TEACHER (KEY STAGE 3 & 4)

LOCATION: ACCRA

REPORTS TO: VICE-PRINCIPAL, SECONDARY SCHOOL

Established in 1955 with 38 students, GIS now provides world-class international education to 1,305 students, aged 3 to 18 years and representing 37 nationalities. Accredited by the Council of International Schools (CIS), New England Association of School and Colleges (NEASC) and a member of the Association of International Schools in Africa (AISA), GIS has earned a reputation around the world for providing holistic student development and academic excellence. The Primary curriculum is grounded in the English National Curriculum, Cambridge curriculum and the new Cambridge Early Years Curriculum while Secondary studies lead to Cambridge IGCSE and A-level examinations, with impressive results.

GIS provides a dynamic environment where our staff have the opportunity to demonstrate excellence in a safe multicultural environment. The School is committed to the educational excellence of our students through the selection and retention of highly qualified employees. We foster a climate of inclusion, dignity, and respect as well as the provision of meaningful professional development for the continued growth of our staff.

JOB SUMMARY:

Plan, prepare, and deliver high-quality Art and Design lessons to students in Key Stage 3 and Key Stage 4. The role involves assessing, recording, and reporting on student learning while contributing to their intellectual, creative, emotional, social, and moral development within an international, multicultural school environment.

KEY RESPONSIBILITIES:

All duties must be carried out in line with the School's international and multicultural ethos, policies, Code of Conduct, and safeguarding standards.

- **Teaching and Learning**

- Plan and deliver engaging and well-structured weekly lesson plans in line with school policies.
- Teach Art and Design to KS3 and KS4 students with awareness of individual learning needs.
- Differentiate instruction to ensure all students can access the curriculum and reach their full potential.
- Use a wide range of teaching strategies and methodologies to stimulate creativity, engagement, and independent learning.
- Encourage students to develop skills in creative, critical, and independent thinking.
- Establish a caring, inclusive, and disciplined classroom environment conducive to learning.

- **Cambridge Curriculum Delivery & Assessment**

- Ensure full coverage of the Cambridge syllabus and assessment objectives.
- Guide students in developing strong portfolios aligned with Cambridge standards
- Research and exploration, Experimentation with media and techniques, Recording ideas and observations, Final outcomes and evaluation

- Adhere strictly to Cambridge International examination regulations (IGCSE, A Level, and other applicable frameworks).
 - Assess, evaluate, mark, and record all classwork, homework, tests, and assignments promptly and accurately.
 - Provide regular feedback to support student progress and attainment.
 - **Student Progress and Support**
 - Monitor, assess, record, and report on student development in accordance with school policy.
 - Identify students who require additional support and organise remedial or support classes in collaboration with the Head of Department.
 - Contribute to the intellectual, emotional, social, and moral development of students.
 - **Classroom Management and Safeguarding**
 - Maintain high standards of behaviour and discipline in line with the Student Code of Conduct.
 - Ensure the health and safety of students in the classroom, studio spaces, and during school trips.
 - Supervise students during lessons, breaks, school events, and excursions as required.
 - Ensure safe use and management of art materials, tools, and equipment.
 - **Curriculum Development and Collaboration**
 - Contribute to the development, review, and evaluation of the Art and Design curriculum.
 - Work closely with the Head of Department and senior leadership on teaching strategies, assessment, and curriculum planning.
 - Contribute to cross-curricular initiatives and interdisciplinary projects.
 - Participate actively in departmental meetings, staff meetings, and training programmes.
 - **Professional Development**
 - Engage in continuous professional learning and development.
 - Attend school-based training, workshops, and external professional development programmes.
 - Share knowledge and best practices through departmental workshops and collaboration with colleagues.
 - Participate in conferences or training organised by international school associations where required.
 - **Enrichment and School Contribution**
 - Organise and support extracurricular Art and Design clubs and activities.
 - Arrange exhibitions, displays, and showcases of student work within the school community.
 - Plan educational excursions where appropriate to enhance student learning experiences.
 - Participate in school events, functions, and activities both during and outside normal school hours.
 - Take on pastoral responsibilities where assigned.
 - **Examinations and Academic Standards**
 - Support students in preparation for internal and external examinations.
 - Assess students for examination purposes and ensure accurate recording and reporting of coursework.
 - Contribute to maintaining high academic standards in line with Cambridge International expectations.
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- **General Duties**

- Advise and cooperate with the Principal, Vice-Principal, and Heads of Department on curriculum development, teaching methods, resources, and assessment strategies.
- Contribute to whole-school development initiatives and improvement activities.
- Undertake any other duties reasonably assigned by the Head of Department or school leadership.

- **Key Relationships**

- Principal, Vice Principals, Head of Department (Art & Design), Colleagues across departments, Students, Parents and guardians, External educational bodies and organisations

- **Qualifications**

- Bachelor's degree in Fine Arts, Art Education, Design, or related field.
- Recognised teaching qualification (PGDE, PGCE, B.Ed, QTS or equivalent) preferred.

- **Experience**

- Experience teaching Art and Design at secondary level (KS3 & KS4).
- Familiarity with Cambridge curriculum.
- Experience managing student portfolios for external assessment.

- **Skills and Attributes**

- Strong technical and creative expertise across multiple art disciplines.
- Excellent understanding of Cambridge assessment objectives and standards.
- Ability to inspire creativity and critical thinking.
- Strong classroom management and communication skills.
- Passion for international education and student development.

APPLICATION PROCESS

To apply for the **Art Teacher (Key stage 3 & 4)** position at Ghana International School, please submit the following:

1. Resume/CV detailing your education and professional experience.
2. Cover Letter explaining your interest in the role and how your skills and experience align with our needs.

Click [here](#) to apply.

DEADLINE FOR APPLICATIONS: WEDNESDAY, 22ND JULY, 2026

Why Join Ghana International School?

- **A Legacy of Excellence:** Join an institution with a proud history dating back to 1955, known for its lasting influence on global education.
- **Professional Development:** Thrive in a supportive and collaborative environment with abundant opportunities for growth and professional advancement.
- **Community Engagement:** Make a difference at a school that honors tradition while embracing innovation, leaving a positive impact on students and the broader community.